



10/2022

JOB DESCRIPTION

Research & Innovation Manager

JOB SUMMARY

The Research & Innovation Manager will be responsible for the project management activities led by IRU including budget allocation, writing deliverables, representing IRU in project consortia, and reporting, internally and externally. In addition, the incumbent will be responsible for coordinating project proposal submissions and ensure that co-funded projects, are in line with IRU strategic priorities. The Research & Innovation Manager will ensure close collaboration with IRU's Business lines and be part of the Advocacy team.

Reports to: Senior Adviser – Passenger Transport
Direct Reports: None
Travel: Up to 10%
Location: IRU Brussels

RESPONSIBILITIES

- Manage project activities in collaboration with key stakeholders and internal partners including the development and implementation of work plans, activities' reports and programmes for events.
- Write project deliverables, run market surveys, and lead the development and implementation of project deliverables to meet the priorities of the organisation.
- Represent IRU in project consortia and towards external stakeholders in connection with the assigned projects.
- Pro-actively identify new project opportunities, draft proposals and provide expertise to other team members when necessary.
- Direct and contribute to the preparation of market researches, cost-benefit analysis, dissemination and exploitation plans, deployment roadmaps, guidelines and other relevant documents.
- Contribute to the development of cost-benefits analysis, department roadmaps and other relevant document.
- Provide the advocacy team with information and data from projects which can be used in EU advocacy activities
- Reinforce IRU brand and reputation in road transport community and increase the number of win-win opportunities for IRU Members through financed projects
- Coordinate other team members supporting on projects, in order to meet the deliverables in a timely and efficient manner
- Planning and execution of the financial plan on personnel resources and other costs budget related to EU funded projects
- Financial reporting (semester, annual, periodical and final) - Deliver the required reports to the EC by project and the quarter reports internally - project final reports
- Identify and create synergies between advocacy and research and innovation projects and pass on projects' outcome to IRU members.

COMPETENCIES, SKILLS & BEHAVIOURS

- Proven ability to conduct, outreach and develop trust-based relationships with industry representatives and other third party stakeholders
- Industry expertise in transport and mobility with relevant customer knowledge
- Drive for results with well-developed negotiation and commercial skills
- Ability to develop trust-based relationships internally and externally
- Strong analytical, problem solving and project management skills
- Influence & inspire internal & external stakeholders
- Emotional intelligence: self-awareness, empathy, managing self and other emotions
- Understand the sense of urgency & drive change
- Commitment to IRU
- Cross-functional collaboration to be successful in a matrix organisation
- Positive, agile and prepared to adapt to change with short notice; proven organisational skills
- Excellent interpersonal skills and ability to work effectively in a team
- Strong strategic thinking, independent working style and strong personal initiative

QUALIFICATIONS & EXPERIENCE

- Master degree in Engineering, Business, Data analytics, Economics or any related field.
- At least 3 years project management experience with European Commission supported projects (e.g. H2020, FP7, Lifelong Learning Programme, CEF) preferably relevant for the transport sector and/or data analytics.
- Knowledge of road transport and vehicle technologies.
- Good network in the field of transport or logistics is an asset.
- Excellent written and oral communication skills in English; knowledge of other European languages will be viewed favourably.